



# GPUP CONSTITUTION and BYLAWS

*Adopted December 29, 2023*

*The intent of the GPUP Constitution and Bylaws and its Operating Rules are to serve as a guide, not a hindrance, for the work. These documents are living documents and can be amended at any time, per the processes outlined.*

## I. Name

The name of this organization shall be Green Party of Utah, also hereinafter referred to as “GPUP” or “Green Party”.

## II. Mission and Purpose

### A. Mission

The GPUP commits to building an inclusive political party through promoting candidates and causes that align with the Green Party's [Ten Key Values](#) and the [Four Pillars](#) of social justice, ecology, non-violence, and grassroots democracy.

### B. Purpose

The GPUP advocates for the celebration and use of the [Four Pillars](#) and [Ten Key Values](#) in the work of its members:

#### The Four Pillars:

- Peace

- Ecology
- Social Justice
- Democracy

The Ten Key Values:

- Grassroots Democracy
- Social Justice and Equal Opportunity
- Ecological Wisdom
- Non-Violence
- Decentralization
- Community-Based Economics
- Feminism and Gender Equity
- Respect for Diversity
- Personal and Global Responsibility
- Future Focus and Sustainability

We believe these values are universal, and that diversity of values, as long as they are consistent with these values, are to be valued and promoted.

Additionally, the GPUT will engage in these activities to further its purpose:

1. Increase the number of registered Green Party voters in Utah.
2. Increase membership in the Green Party.
3. Organize, outreach and educate the public on Green Party values.
4. Demonstrate commitment and availability to the youth of Utah, recognizing our responsibility to generations to come.
5. Develop and promote office-holders from among members for internal elected positions,
6. Develop and promote office-holders within the community and for appointed and all levels of local, state and national elected positions.
7. Initiate and participate in external coalition building with other organizations that align with Green Party values, including for purposes of identifying potential candidates for president, vice president and other national, state and local offices. Also, to build support for the Green Party from such groups, including-voter support.

The above purposes or guiding priorities may be amended, collected, posted and ranked in order of importance by the membership annually.

### III. Membership

#### A. Membership Qualifications

1. Membership shall be extended to all residents of the State of Utah who are registered to vote and whose registration is affiliated with the GPUT.
  - a) In times where there is no option to register Green due to lack of ballot access, membership shall be extended to those who identify as Green Party of Utah members, either through previous registration or [membership form](#).
2. The group of all members of GPUT shall be known in the bylaws as the 'General Membership'.
  - a) General Membership shall include:
    - (1) All present at the moment of the adoption of this Constitution and Bylaws, or who have attended any of the organization meetings previously held, shall be considered Members of GPUT for all purposes herein until registration as affiliated with the GPUT is available through voter registration in the State of Utah.
    - (2) Any Utah resident as defined in III.A.1.
  - b) During times when the GPUT does not have ballot access the Secretary/ies shall keep a list of Utah residents who have submitted a membership form to them or have been previously registered as Green and they shall be considered members for purposes of these bylaws until GPUT has ballot access.
  - c) There will be two classifications of GPUT members: Active and Inactive
3. Active Members

Members are considered active if within the previous two months they fulfill the expectations outlined in this section. Members are considered in good

standing who are active and who adhere to the expectations outlined in these bylaws.

- a) Active Members are expected to strive for and live by the GPUT values of ecological wisdom, non-violence, respect for diversity, respect for the GPUT, respect for GPUT members, and personal responsibility in all GPUT involvement, non-violent communication, interactions and activities.
- b) Active Members will participate in the GPUT work, discussions, meetings, and voting.
- c) Active Members will promote the mission statement of the GPUT in their locals and GPUT committees to which they belong.
- d) Active Members will inform the GPUT Secretary/ies of any changes regarding contact information or membership status.
- e) Active Members shall maintain a consistent voting record and are urged to participate in GPUT business, leadership and activities.
- f) Active Members must have joined the GPUT 60 days in advance of the call for nominations in order to run for election to fill an open position in the GPUT. Inactive members (see Article III.3.) at the time of the call for nominations or a proposal may engage in discussion but may not run for election or vote for a proposal.

#### 4. Inactive Members

Members are considered inactive if within the previous two months they have not fulfilled the expectations outlined in section III.A.3. Inactive Members are not considered in good standing until they have met and adhered to the expectations outlined in these bylaws.

## **B. Participation in party process**

1. All members, as described in section III.A., are eligible for full participation in the GPUT.
2. Non-members may attend meetings but may not nominate or vote prior to registering as Green.

## **IV. Leadership**

It is the policy of GPUT that all Party Leadership, elected or appointed, will serve on a volunteer basis. No compensation will be offered for any position within the party. Any such offer, along with the acceptance of such an offer may be grounds for removal from office and/or revocation of membership in the GPUT on grounds of ethics violations.

The GPUT strives to have a broad and diverse spectrum of its members serve across leadership positions and on committees.

*All possible efforts will be made to elect leadership reflective of the diverse members of the GPUT with regard to black, indigenous, and people of color (BIPOC); ethnic background, sexual orientation, gender identity, age diversity, geographic, disability, and economic levels to ensure that the GPUT is not dominated by officers reflecting any particular element of that diversity.*

### **A. Executive Council (EC)**

1. Executive Council (EC)
  - a) The Executive Council shall comprise the officers of the GPUT
  - b) The Executive Council will be responsible for ensuring GPUT complies with all federal and state laws, and may create ad-hoc committees or other work groups as needed.

### **B. Coordinating Committee (CC)**

1. The CC will comprise all members of the EC
2. National Committee Delegates (NC Delegates) to the GPUS

3. Grassroots coordinators who are representatives at large of the General Membership and of Locals.
4. One designee from each Standing Committee, to serve as liaison between their Committee and the CC.

## **V. Executive Council**

The officers shall comprise the Co-Chairs; Secretary/ies; and Treasurer/s. Should the GPUT deem that a second Secretary is needed, that position will take on the responsibilities of membership management.

### **A. Officer's Qualifications**

1. Must be registered as Green 1 year prior to nomination except when GPUT does not have ballot access in which case any official party member at the time may qualify to serve as an officer.
  - a) The one year restriction shall take effect one year after ballot access has been established.
2. If GPUT does not have official status, officers must be registered to vote and have [applied for membership](#) at least 30 days prior to nomination

### **B. Officers' Positions and duties (may be adjusted as appropriate)**

#### **1. Co-Chairs**

- a) The GPUT shall have two co-chairs who are ex-officio members of the Executive Council.
- b) Co-Chairs shall serve for a maximum of two consecutive two-year terms and may not serve again for two years. Terms will be staggered beginning with the next election from the passage of these bylaws.
- c) Every effort shall be made to have gender equality in the positions of Co-Chairs of the GPUT, with these duties:

- (1) Preside over meetings, bring participants together, review agenda items, and any other items as needed.
- (2) If both Co-Chairs are present they will alternate the duties of the chair. If one Co-chair is unavailable to perform duties or is absent from a meeting the other Co-chair.
- (3) Monitor that official filings required by the Secretary, Treasurer, or other designated officers are made in a timely manner.
- (4) Co-chairs shall be the main public spokesperson but may delegate the position of spokesperson by majority vote of the CC.

## **2. Secretary/ies**

- a) GPUT shall have one or two secretary/ies, who are officers of record.
- b) Secretary/ies may serve for a maximum of two consecutive two-year terms and may not serve again for two years.
- c) Secretary/ies are ex-officio member/s of the Executive Council, with these duties:
  - (1) Responsible for receiving and filing necessary paperwork related to candidate nominations as required by state law.
  - (2) Files documents necessary to endorse candidates and ballot initiatives supported by GPUT.
  - (3) Keep accurate meeting minutes of state meetings.
  - (4) Responsible for all records and distributing minutes of all membership and Executive committee meetings.
  - (5) Updating bylaws, procedures, and guidelines as required by state law.
  - (6) Maintaining the party's official email, phone service, and processing applications for chapters.

- (7) Announcing annual Meeting of the General Membership and state meetings to elect officers in a newspaper of statewide circulation as required by state law.
- (8) The GPUT Secretary (and/or Membership Manager) shall maintain a list of all members with name, address, email, phone number, their state caucus membership, verification and date joined, as well as a diversity category. The membership list will be reviewed annually, with the date reviewed, to update the records

### **3. Treasurer/s**

- a) The Green Party shall have one or two Treasurer/s who are officers of record.
- b) Treasurer/s may serve for a maximum of two consecutive two-year terms and may not serve again for two years.
- c) Treasurer/s are ex-officio members of the Executive Council, with these duties:
  - (1) Maintain all financial accounts:
    - (a) Bank
    - (b) Paypal
  - (2) Maintain all party financial records with best accounting practice methods and ensure compliance with all campaign and finance laws.
  - (3) Reporting finances at CC and general membership meetings
  - (4) Submit financial records of party operations to the state and federal election committee as required by law.
  - (5) File annual IRS tax returns.
  - (6) Distribute and manage funds based on direction of membership or EC.
  - (7) Maintain the renewal and payments of annual fees for



- (a) IRS e-filing
- (b) State of Utah business entity registration and charitable solicitation permit
- (c) Virtual Meeting Platform (e.g., Zoom)
- (d) Website and associated features (e.g., email marketing)
- (e) Checks
- (8) Ensure legally required records are maintained for all funds collected and disbursed, using best practice accounting methods.
  - (a) Ensure the security of all financial records
- (9) Treasurers are ex-officio members of the Budget Committee.
  - d) See XVII for Accounting and Access.

## **VI. Responsibilities for the accounting of GPUT financial and other records**

### **A. Deposit and Expenditure of GPUT funds**

1. There shall be a minimum of three co-signers on the bank account(s)
  - a. The treasurer, secretary and one co-chair (Preference is for all officers to serve as signers)
  - b. Deposits will be made by the Treasurer, but any of the account signers may deposit funds and provide the documentation to the Treasurer..
  - c. Expenditures shall be approved by the EC
    1. A proposal for an expenditure shall be presented at a CC meeting.
      - a. Approval will be given by a majority of the officers at the meeting
2. Standard expenditures -See V.B.3.

### **B. Audit of GPUT financial transactions**

1. An annual audit shall be performed on the financial transactions of the GPUT
  - a. The CC shall create an ad hoc financial audit work group by appointing one non-officer in the CC who will then solicit the participation of two members of the general membership to perform the audit.
  - b. The results of the audit will be presented to the CC and subsequently to the general membership.

- c. Any errors discovered will be discussed and resolved with procedures depending on where the error lies in the records.

#### **C. Access to records**

1. All GPUT records are public except for personally identifiable records of the general membership and may, upon request, be examined with reason by any GPUT member (active or inactive), state official, federal official, or member of the public.
2. In accordance with the [Utah Voter Privacy Act](#), voter registration records are public, with some exceptions
3. An Access to Records Request may be submitted by emailing [greenpartyutah@gmail.com](mailto:greenpartyutah@gmail.com)

### **VII. Coordinating Committee (CC)**

The CC as defined in IV.A.2.

#### **Duties of the CC include (and may be adjusted as appropriate):**

After the enacting of these bylaws and before elections shall be held at the annual meeting of the General Membership, those present either in person or by electronic means shall be granted authority to execute the duties of the CC.

1. Hold at least one meeting monthly ( See Operating Rules XVI. 3.).
  - a. If the Committee needs to hold additional meetings, they shall advise party members via Secretaries at least one week in advance of the meeting
2. Set legislative and platform priorities
3. Approve budgets submitted by the Budget Committee
4. Grassroots Coordinators as elected by the general membership.
5. At each CC meeting, the Secretaries or one member of the committee shall be designated by the Secretaries to record minutes for the meeting.
6. Service on a committee will be understood to include service on any subcommittees or working groups that may be formed from the membership of that committee (e.g, a member of the Budget Committee may serve on a Budget Subcommittee or Working group. This would count as service on one committee).

The CC includes the EC as well as these positions:

**A. Grassroots Coordinators (GCs)**

1. Grassroots Coordinators will be considered a member of the CC until the Coordinator:
  - a) Resigns;
  - b) Is rendered unable to serve; or
  - c) Is removed by a majority vote of the General Membership.
2. Grassroots Coordinators may serve for a maximum of two two-year terms and may not serve again for two years.
3. GCs are responsible for communicating the issues, views and concerns of the general membership to the CC. Their duties are as follows:
  - a) Communicate with general membership via meetings, social media, party outreach events, or networking with people in the community to determine what issues are important to them.
  - b) Report to the CC all general membership concerns so that they can be discussed, voted on, and referred to the appropriate individuals, committees, or locals to be addressed
  - c) GCs are ex-officio members of the Outreach Committee.
4. **Process for becoming a GC:**
  - a) GC's shall file an [application for membership](#) on the CC with the Secretary/ies no less than 30 days prior to the next meeting of the General Membership of GPUT.
  - b) The applicant will be allowed not more than five (5) minutes to speak to the General Membership, at which time General Membership will vote to approve or deny the application.
    - (1) This vote will be yes or no vote
    - (2) If a majority of the General Membership in attendance votes in favor of the applicant, they shall be immediately

considered a member of the CC, and shall hold the title of  
Grassroots Coordinator.

## **B. NC Delegate (National Committee Delegates)**

### **1. Regular NC Delegates**

- a) The GPUT shall have two NC Delegates and one alternate as per GPUS policy.
  - (1) Until elections are held at the 2024 GPUT Annual Meeting, the two members who have been serving in this capacity shall continue to serve in these positions.
  - (2) NC Delegates may serve for a maximum of four two-year terms and may not serve again for one term. Terms will be staggered beginning with the next election from the passage of this amendment.
- b) Delegates to serve on the National Committee of the GPUS, herein referred to as the NC, and are ex-officio members of the CC, with these duties:
- c) NC Delegates are to represent the views and interests of GPUT on the NC.
  - (1) Inform the CC of upcoming national proposals in the voting queue.
  - (2) Obtain feedback from the CC on how delegates should vote.
- d) Report back to the CC on any votes taken by the NC Delegates at each meeting of the CC.
- e) The NC Alternate is responsible for staying informed of proposals of the NC.
  - (1) The Alternate will substitute for a delegate in the event the delegate is unable to fulfill their voting duties.
  - (2) There are no term limits for the alternate position.

## **2. Presidential Election years**

### **GPUT Delegates to the Green Party of the US Presidential Nominating Convention (PNC)**

- a). There shall be four PNC delegates (subject to change), elected at the GPUT Nominating Convention.
- b). Delegate apportionment is determined at the GPUT Nominating Convention.
- c). PNC delegates are expected to attend and participate in the GPUS PNC.
- d). PNC delegates are expected to vote as directed by the GPUT based on the apportionment determined at that Nominating Convention. Failure to vote as directed could result in disciplinary action as determined by the GPUT CC.

## **VIII. Locals**

### **A. Definitions:**

“Locals” and “Caucuses” refer to any grouping of Utah Greens wishing to organize, based on county, municipal, regional, identity or issue to carry out the work of the GPUT and are known in these bylaws collectively as “Locals”.

### **B. Requirements for forming a Local:**

- 1. Locals will file an application for Local Organization along with a copy of their proposed charter with the Secretary/ies.
- 2. Charters must show a commitment to values espoused by the GPUT as well as the Ten Key Values of GPUS.
- 3. Each Local’s charter must provide for its leadership structure, including a Delegate to the GPUT CC. (Providing autonomy for a Local’s leadership structure is in alignment with the key value of decentralization.)
  - a. The charter will be reviewed and the application either approved or rejected by a majority vote of the CC.

4. Identity/Issue-based Caucuses formed prior to the acceptance of these bylaws\* amendments shall be grandfathered into the GPUT and will submit any revised documents within one year of the approval of these bylaws amendments.
  - a. \*Those Caucuses include:
    - Young Greens Youth Caucus
    - Green Women Rising Women's Caucus
    - Disability Caucus
5. Each Local will select a Grassroots Coordinator to serve on the CC (see section VI.A., Grassroots Coordinators).

## **IX. Voting**

In accordance with Utah Code 20A-8-401(2) the names of delegates, candidates, and elected party officers are made available to the public shortly after they are selected.

### **A. Voting and Elections Committee**

The Voting and Elections Committee (VEC) shall be an ad hoc committee of the GPUT staffed by active volunteer members, appointed by the CC, will conduct elections. The VEC will consist of at least 2-3 members and possibly one or more advisors who are GPUT members and are not running for election. Advisors are approved by the VEC and CC.

### **B. Elections of Officers and CC members**

Officer, CC and other position elections shall be held annually. Nominations will open at least two weeks ahead of the election, and will include a discussion period followed by the vote.

New officers will assume office one month after the date of the announcement of election results and will coordinate/onboard with outgoing officers on the roles and responsibilities of the positions:

The process for electing officers and CC members is outlined in the Operating Rules, Section XVI.4.

## **X. Selection of Candidates for Elected Office**

In accordance with Utah Code 20A-8-401(2) the names of delegates, candidates, and elected party officers are made available to the public shortly after they are selected.

### **A. Candidates for Utah offices - Local, State and Federal**

1. The Candidate Recruitment Committee will recommend candidates through the recruitment work (See XI.5.)
2. Any GPUT member, active or inactive, may seek nomination for an office on the GPUT ballot.
3. All Candidates wishing to run as a Green Party candidate must:
  - a) Be registered to vote as a Green in the state of Utah;
  - b) Be willing to sign a pledge to not accept corporate or PAC donations.
  - c) Be nominated through the State Convention

(NOTE: Candidates for Governor and Lieutenant Governor must run as a single ticket.)

### **B. President of the United States (POTUS) - Qualifications**

As an affiliate of the GPUS, the GPUT is required to place the official nominee of the GPUS on its presidential election ballot for the general election. The GPUT will hold a Presidential Nominating Convention in the spring of the POTUS election year, prior to the GPUS Presidential Nominating Convention (PNC). The GPUT will determine the apportionment of votes to the candidates seeking the nomination of GPUS presidential candidate. Each candidate seeking the nomination for POTUS must adhere to all of these requirements:

1. Be registered to vote as a Green in their or in the case of no party registration, be a member of their state Green Party (as defined by their state Green Party's rules);

2. Be willing to sign a pledge to **not** accept corporate or PAC donations.
3. Have a platform that aligns with the GPUS platform.
4. Be listed on the GPUS site as a recognized candidate seeking the GPUS nomination.
5. Submit a completed GPUT questionnaire prior to the nominating convention to distribute to the General Membership of the GPUT.

**C. POTUS Primary Election and Nominating Convention**

The General Membership will determine at its fall membership meeting prior to the presidential election year if it will include candidates seeking the Green Party nomination in the spring state presidential primary or at the GPUT spring nominating convention.

**D. After the POTUS nominating convention:**

1. No more than fifteen (15) days after the GPUT Presidential Nominating Convention, the Secretary/ies will ensure that names of candidates, delegates to the GPUS PNC, and electors selected at the Nominating Convention are posted on the GPUT website.
2. The GPUT delegates to the GPUS PNC will vote as instructed at the GPUS PNC (based on the results of GPUT Nominating Convention).
3. Following the GPUS POTUS nomination, the GPUT officers will facilitate the state requirements for the GPUS nominee to file for Utah's ballot as a Green.
4. The GPUT will maintain a relationship with the GPUS POTUS candidate through its liaison with the campaign, as appointed by the CC.

**XI. Selection of presidential electors.**

**A. Elections:**

Presidential electors and alternates shall be elected by the General Membership at its presidential nominating convention meeting and shall be considered special officers of GPUT for the duration of their responsibilities and are subject to the



same removal and vacancy procedures as any other officer except as provided for in the Party Constitution and Bylaws.

1. Presidential Electors and Alternates must be registered to vote in Utah and support the principles of the GPUT
2. Any member may run for presidential elector and preference shall not be given to any current office holder or party official on the ballot.
3. The Presidential Electors and Alternates shall pledge to vote for the candidates endorsed by the national Green Party.

**B. Submitting list of electors:**

The State Co-Chairs are individually and jointly responsible for ensuring that the names and addresses of the persons selected by the Party as presidential electors and alternates are submitted/certified to the Lieutenant Governor by August 31 or as provided for under Utah law.

**C. Replacement of Electors**

If a Presidential Elector is not able to fulfill their duties because of death, refusal to act, failure to attend, ineligibility, or any other cause, the remaining electors shall appoint a replacement from a list of Alternates that was elected at the presidential nominating convention. If no alternate is available the remaining Electors may choose any Green Party member registered to vote in Utah and who supports the principles of the GPUT to serve.

**XII. Committees**

Service on a committee will be understood to include service on any subcommittees or working groups that may be formed from the membership of that committee (e.g, a member of the Budget Committee may serve on a Budget Subcommittee or Working group. This would count as service on one committee).

All committee liaisons will report to the CC monthly.

This list of committees shall be implemented and adjusted by the CC according to the needs of the GPUT.

Committee meeting guidelines are outlined in the Operating Rules, Section XVI.3.

## **A. Standing Committees**

### **1. Budget (BC)**

#### **a) Duties**

- (1) The BC shall establish written financial policies to document internal controls, make provisions for an annual audit of the Party's financial statements and all accounts, and create and propose an annual budget to the CC for review and approval.

#### **b) Membership**

- (1) The BC shall consist of the GPUT Treasurer/s, and up to an additional three members, who shall be nominated and approved by the CC.
- (2) The BC shall report to the CC at least once per quarter at a CC Meeting.

### **2. Candidate Recruitment (CRC)**

#### **a) Duties**

- (1) Become familiar with the rules and code for candidacies for each federal, state and county level.
- (2) Become aware of timelines, filing deadlines and fees for each office.
- (3) Develop recruiting strategies to attract potential candidates

#### **b) Membership**

- (1) The CRC shall consist of at least one GPUT co-chair and up to an additional five people from the General Membership, who shall be nominated and approved by the CC.

- (2) The CRC shall report to the CC at least once per quarter at a CC meeting.

### **3. Government Liaison (GLC)**

#### **a) Duties**

- (1) It shall be the duty of the GLC to reach out to members of Utah State Government to include the Governor, Lieutenant Governor, members of the Legislature, and County and Municipal officials as needed or required by State Law, Utah Code section [20A-8-401](#).
- (2) Liaison Officer
  - (a) The GLC shall designate two of its members to serve as liaison with the Lieutenant Governor and each county legislative body.
- (3) The GLC shall report to the CC at least once per quarter at a CC Meeting
- (4) Co-Chairs shall have at least one designated seat on the GLC. Additional members of the GLC shall be nominated by the Co-Chairs with the approval of the CC.

### **4. Outreach (OC)**

Purpose - Oversee all outreach efforts including press releases, statements, articles, social media and website. The OC will also oversee the creation of Graphics for literature to be posted/distributed.

#### **a) Membership**

- (1) A minimum of two CC members shall be appointed to meet to establish rules and procedures for effective operation of the OC to present to the CC for approval and adoption.
- (2) A maximum of 8 members will serve on the OC, self-nominated or nominated by CC members, and approved by the CC.

**b) Subcommittees**

**(1) Media**

(a) Publish press releases, statements and articles (drafted by the Media Committee and approved by CC members) to the following:

- (i) Email blasts via the Party website
- (ii) News outlets (including local and GPUS)
- (iii) Social Media
- (iv) Website News Page
- (v) Email blasts to email list
- (vi) any other platforms/outlets deemed appropriate

(b) Coordinates with GPUT Locals and Caucus liaisons, and GPUS Media Committee where appropriate, in achieving maximum state Green Party coverage.

**(2) Graphics and Literature**

- (a) Design and create graphics for various campaigns and promotions
- (b) Design and create leaflets, brochures, rack cards, banners, signs, etc.

**5. Voter Outreach (VOC)**

**a) Duties**

**(1)** It shall be the duty of the Voter Outreach Committee to speak with voters regarding local and community issues, recruit new party members and conduct campaign activities in support of Green Party candidates by participating in local and state events on behalf of GPUT and/or our party candidates.

**b) Membership**

(1) The VOC shall comprise Grassroots Coordinators and 2 to 5 additional members with the approval of the CC.

- c) The Voter Outreach Committee shall report to the CC at least once per quarter at a CC Meeting.
- d) The VOC will also be responsible for scheduling GPUT at local events (reserving booth space etc) and scheduling volunteers to work at the events.

**B. Ad hoc Committees**

Ad hoc committees may be formed as is deemed necessary and appropriate by the CC for short-term work.

**XIII. Legislative Policy**

- A. A policy platform will be drafted in every even numbered year by the Policy Committee

The Policy Committee will be reformed in each even numbered year, and will consist of five GPUT members chosen from amongst the General Membership as nominated and confirmed by majority vote of the CC.

- B. Legislative Policy priorities will be set by the CC, and should reflect both the priorities of the General Membership and the GPUS Ten Key Values.
- C. A request for official party endorsement of a bill may be submitted by any member of any standing committee
  - 1. Request for endorsement will be reviewed at the next scheduled CC meeting
  - 2. A bill will receive GPUT endorsement if approved by a 2/3rd vote of the CC and Executive Council.

**XIV. Budget**

- A. Budgets shall be created by the BC, advised by the CC, and shall reflect priorities of the GPUT and the Ten Key Values of the National Party.

- B.** Budget reports will be submitted to the CC quarterly. The CC shall be responsible for approval of the budget after ample time has been given for debate and revision.
- C.** All budgetary records shall be kept and archived by the Treasurer/s, including a main budget document and any records of money actually spent by the GPUT and its officers.
- D.** Budget documents shall be made available in a timely manner upon request to any member of the GPUT.

## **XV. Settling of Grievances and Conflicts, Removal of Officers and CC Members**

A grievance is any complaint filed with the CC by any GPUT Member. Complaints which are the jurisdiction of a state caucus, specific local, county caucus, chapter or other affiliated organization will not be heard by the GPUT. The CC will suggest the creation of an ad hoc Dispute Resolution Committee (DRC) for those types of complaints. Complaints will be heard that are filed against the following:

Any GPUT Officials, either elected or appointed.

Members of all Standing Committees, Ad-hoc Committees, Working Groups of the GPUT established in these bylaws.

Any member of the GPUT

Members with grievances will follow the process set forth under Operating Rules, XVI.10.

### **A. Removal of Officers and CC Members**

Any member who has been determined to be inactive or not in good standing, as described in III.2. (i.e., who breaks explicit GPUT rules, consistently cannot follow agreed upon processes, engages in egregiously unethical behavior, acts in obvious bad faith), may be removed from all GPUT communication methods and platforms (e.g., listserv,

email, Slack, teleconference, in-person, social media), as agreed by a majority vote of GPUT members eligible to vote (see See Article VII. Voting). Members who have been removed can reapply after six months with a written request that includes a statement of desire to cooperate with GPUT rules and processes. The application should include all verification requirements. If that is accepted and applied the member will be reinstated to the communication platform. If it is refused, the member may be removed from the GPUT and the communication platform. Review of list protocol will be offered (see XVI.3. Communication Protocol).

The procedures for removal and replacement of GPUT officials, candidates for elected office and elected officials are outlined in the Operating Rules, Section XVI.11.

#### **XVI. Amending the bylaws**

These bylaws may be amended at any time, through one of the processes outlined in the Operating Rules, Section XVI.9.

The CC shall have authority to establish Operating Rules as is necessary to regulate its business. No Operating Rule may be adopted that contradicts these Bylaws

#### **XVII. Operating Rules**

The GPUT may adopt such Operating Rules as is necessary to regulate its business. No Operating Rule may be adopted that contradicts the Bylaws.